

**State & Tribal Response Program Grant Funding
FY 2006
Initial Request Outline**

Eligibility:

To be eligible for State & Tribal Response Program Grant Funding a state or Indian tribe must either demonstrate that their response program includes, or is taking reasonable steps to include, the four elements of a response program and the public record as described in the statute and Grant Funding Guidance for State and Tribal Response Programs Fiscal Year 2006, or be a party to a voluntary response program Memorandum of Agreement with EPA. Generally these Response Programs build capacity to address brownfields sites and other sites with real or perceived contamination. The Funding Guidance is available from EPA Region 10 or on the web at http://www.epa.gov/brownfields/pg/fy06_state_guidelines.pdf

Request Outline Instructions, Schedule and Process:

This outline was designed to assist you in submitting requests for the first year of funding. The questions are based on information that needs to be submitted with a funding request as is written in the Guidelines. Use of this outline format is optional. Your completed questionnaire provides the basis for your request for State and Tribal Response Program Funding in 2006. Requests will be accepted from December 1, 2005 to January 31, 2006 for funding to be awarded in the Spring of 2006.

Please return your completed request and a cover letter to:

*US EPA Region10
Attn: Susan Morales (ECL-112)
1200 Sixth Ave
Seattle, WA 98101.*

Requests MUST be received by January 31, 2006 to be considered for funding in 2006. Please also send an electronic copy to morales.susan@epa.gov. We encourage you to contact us early to discuss your specific project needs and any questions you may have about the eligible uses of this funding.

The questions below (A- I) are intended to help guide the negotiation process for requesting funding under the Response Program. You may provide a description regarding the long term vision for establishment or enhancement of a response program, however your responses to specific activities and funding amounts should be based on a *one-year* time period. Please refer to the guidance for additional details of the program and potential uses of the funding.

Applicants **MUST** meet the Public Record requirement by the end of the first year of funding before being considered for funding in any additional year. EPA's final Appropriation, the total number and amount of requests received, as well as the priorities for funding will be considered in determining the amount of funding EPA can offer you in 2006.

Once EPA Region 10 has received and reviewed your request you may be contacted and asked for additional information; if necessary and time allows you may be asked to submit a revised request. After all requests for funding are reviewed regionally, they will be reviewed nationally and EPA HQ will inform the Region of the funding available for each applicant. Once you are notified that funding is available [likely late April], the Region will enter into final work plan and cooperative agreement negotiations with successful applicants.

Initial Request Questions

Name of Designated Agency:

(EPA will accept only one application, and negotiate only one work plan per eligible state or Indian tribe. We may also request documentation of support from the Tribal Council or Administrator, as appropriate.)

Name of Primary Point of Contact:

Phone:

Address:

Email:

- A] Define your Response Program for purposes of this funding. What activities and/or program(s) (i.e. Contaminated Site Investigation and/or Cleanup, Voluntary Cleanup Program, Brownfields, RCRA, etc.) do you consider part of your State or Tribal response program and what is the authority for them (i.e. State Superfund law, Tribal Cleanup Regulations, etc.)? If you do not have a program established yet or plan to enhance your program(s) briefly describe your plans for doing so.
- B] Describe how your response program already includes, or is taking reasonable steps to include each of the following four elements. If you would like to utilize response program funding to support activities that work towards establishing or enhancing the particular element, please briefly describe the tasks and specific activities to be included under each element.
- 1) Timely survey and inventory of brownfields sites in the state or in the tribal lands.
 - If your program already includes this element, please describe:
 - If you would like to request funding to either enhance or establish this element, provide a description of the proposed task(s) with a requested dollar amount for each:
 - 2) Oversight and enforcement authorities or other mechanisms and resources that are adequate to ensure that: i) response actions will protect human health and the environment, and be conducted in accordance with applicable Federal and State law, and ii) to ensure the necessary response actions are completed;
 - If your program already includes this element, please describe:
 - If you would like to request funding to either enhance or establish this element, provide a description of the proposed task(s) with a requested dollar amount for each:
 - 3) Mechanisms and resources to provide meaningful opportunities for public participation, including public access to documents, prior notice and opportunity for comment on proposed cleanup plans and site activities, and a mechanism for persons that are or may be affected by releases may request a site assessment;
 - If your program already includes this element, please describe:
 - If you would like to request funding to either enhance or establish this element, provide a description of the proposed task(s) with a requested dollar amount for each:

- 4) Mechanisms for approval of a cleanup plan and verification and certification that cleanup is complete.
- If your program already includes this element, please describe:
 - If you would like to request funding to either enhance or establish this element, provide a description of the proposed task(s) with a requested dollar amount for each:

C] Describe whether your program has an established public record system that meets all the requirements as stated in the guidance. The public record must include a list of sites completed in the previous year, sites where response actions are planned to be addressed in the next year, and how the public record includes details whether the unrestricted use or institutional controls remain tied to the site.

Entities must establish the public record within the first year grant funding period and update at least annually as a condition of funding. If you would like to utilize response program funding to support activities that work towards meeting this requirement, please describe the tasks and activities proposed to accomplish this.

- Does your program have an established public record system that meets the requirements? If so, please describe:
- If you would like to request funding to either enhance or establish this element, provide a description of the proposed task(s) with a requested dollar amount for each:

D] A state or Indian tribe may also use this grant funding for general activities that “establish or enhance” their response program. If you would like to use this grant to support other uses, please describe the proposed activities.

- Description of proposed activities/tasks and amount requested by task:

E] A state or Indian tribe may also use this grant funding to purchase environmental insurance or develop a risk-sharing pool, indemnity pool, or insurance mechanism to provide financing for response actions under a state or tribal response program. Provide a description of the tasks and activities if interested.

- Description of proposed activities/tasks and amount requested by task:

F] Response program funds may also be used to capitalize a revolving loan fund. Please state if there is an interest in using the funding towards establishing the loan fund, and briefly describe the activities to be supported by the grant.

- Description of proposed activities/tasks and amount requested by task:

G] One goal of this program is to provide funding for other activities that increase the number of response actions conducted or overseen by a state or tribal response program. Feel free to discuss activities or ideas for funding that achieve this or any of the other program goals not addressed by the above questions.

- Description of proposed activities/tasks and amount requested by task:

- H] Response Program Grants are eligible for inclusion in a Performance Partnership Grant (PPG), if you have or want to establish one with EPA. If you are interested in making your Response Program Grant part of a PPG please indicate that here and describe your existing PPG or plans for establishing one, including program(s) included, the project officer(s), and period of performance.
- I] Complete Response Program Summary Table – (see next page). Include tasks and cost estimates that are reasonable for a one year project.

(Reasonable steps must be taken to establish or enhance all of the key elements with establishment of the public record a requirement for subsequent funding. In some cases, the effort to establish or work towards all of the key elements in the first year of funding may be ambitious. If your program is currently building a foundation, reasonable steps may include working on a few of the elements in the first year.)

2006 STATE & TRIBAL PROGRAM FUNDING REQUESTS

Provide a summary budget with total funding requested for a one-year time period. Please show the amount requested by task within each section.

R10 REQUESTOR NAME & ORGANIZATION:

PROJECT START AND END DATES:

FUNDING USE	REQUESTED AMOUNT	SUMMARY OF INTENDED USE(S)	ESTABLISH OR ENHANCE
Timely Survey & Inventory of Brownfield Sites		<ul style="list-style-type: none"> • use bullets to identify separate tasks • use descriptive titles • provide estimates by task following title(\$xx) 	Note here if the key element has been established
Oversight & Enforcement Authorities or other Mechanisms and Resources		<ul style="list-style-type: none"> • • 	Or note if funding is to enhance
Mechanisms and Resources to Provide Meaningful Opportunities for Public Participation		<ul style="list-style-type: none"> • 	
Mechanisms for Approval of a Cleanup Plan & Verification and Certification that Cleanup is Complete.		<ul style="list-style-type: none"> • • • • 	
Establish & Maintain the Public Record		<ul style="list-style-type: none"> • 	
Enhance the Response Program or Cleanup Capacity		<ul style="list-style-type: none"> • • • 	
Site-specific Activities		<ul style="list-style-type: none"> • 	
Environmental Insurance		<ul style="list-style-type: none"> • 	
Revolving Loan Fund		<ul style="list-style-type: none"> • 	
Other		<ul style="list-style-type: none"> • 	
TOTAL FUNDING REQUESTED	\$		